

**SECTION 00 63 63**

**CHANGE ORDER REQUEST FORM**

PROJECT Professional Engineering Support

No. 01

DATE OF ISSUANCE 1/17/2024

EFFECTIVE DATE 1/17/2024

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM3499-WA02

CONTRACTOR- Peter & Yaffee

ENGINEER / ARCHITECT- Robert Campanion

Description of changes:

The undersigned parties agree to amend the extend the original time of the Work Authorization to October 22, 2026.

Attachments: (List documents supporting change) Exhibit "A".

RECOMMENDED:

Robert Campanion  
Engineer/Architect (Authorized Signature)

Date: 1/13/2025

APPROVED:

Caleb Hurst  
COUNTY (Authorized Signature)

Date: 1/13/2025

ACCEPTED:

Dow W. Peters  
Contractor (Authorized Signature)

Date: 1/13/2025

## CHANGE ORDER APPROVAL FORM

PROJECT: Professional Engineering Support

CHANGE ORDER NUMBER: 01

DATE: 12/19/2024

CONTRACT NUMBER: CM3499-WA02

PURCHASE ORDER NUMBER (IF APPLICABLE): 24000280

TO CONTRACTOR: Peter & Yaffee, Inc.

Description: Time Extension Only.

Reason for Change Order: Increase Work Authorization time to allow for remaining Professional Engineering Support.

Original Contract Sum.....	\$	<u>19,833.50</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>19,833.50</u>
 Amount of this Change Order (Add).....	 \$	 <u>0.00</u>
 New Contract Sum Including this Change Order.....	 \$	 <u>19,833.50</u>

The Contract Time will be <b>increased</b>		<u>644 days</u>
Previous Substantial Completion: <u>1/17/2025</u>	Previous Final Completion: <u>1/17/2025</u>	
New Substantial Completion: <u>10/22/2026</u>	New Final Completion: <u>10/22/2026</u>	

APPROVED BY: <u>Caleb Hurst</u>	DATE: <u>1/14/2025</u>
Department Head/Managing Agent	

APPROVED BY: <u>Lanace Almora</u>	DATE: <u>1/16/2025</u>
Procurement	

APPROVED BY: <u>Chris Lacambra</u> <sup>JP</sup> <u>1/14/2025</u>	DATE: <u>1/14/2025</u>
Office of Management and Budget	

APPROVED BY: <u>Denise C. May, Esq., BCS (LJ)</u> <u>1/27/2025</u>	DATE: <u>1/27/2025</u>
County Attorney	

APPROVED BY: <u>[Signature]</u>	DATE: <u>1/27/2025</u>
County Manager	

APPROVED BY:           N/A            
Chairman

DATE: \_\_\_\_\_

ATTEST:           N/A            
John A. Crawford, Clerk of Courts

DATE: \_\_\_\_\_

Account No(s). 04335515- 531000



**EXHIBIT A  
SCOPE OF SERVICES  
ENGINEERING SERVICES  
FOR**

**Professional Engineering Support (DSAP/PDP/TIA Review)**

**NASSAU COUNTY, FLORIDA  
December 14, 2023**

**1. PROJECT DESCRIPTION**

The intent of this project is to assist Nassau County Public Works Department on Professional Engineering Services. Those services shall include, but not limited to:

Professional Engineering Support

- a. Review Methodology Letter (if applicable)
- b. Attend Methodology Meeting (if required)
- c. Review DSAP, PDP, or TIA and Provide Comments
- d. Review Revised DSAP, PDP, or TIA (if required)
- e. Additional Meetings (if required)

**2. NASSAU COUNTY RESPONSIBILITY**

- a. The County will provide the Consultant with each task description and schedule for completion.
- b. The County shall provide access to any available plans, maps, survey data and other pertinent information under its control essential to the satisfactory completion of the work indicated herein.

**3. PROJECT SCHEDULE**

- a. This work authorization will be for a period of twelve (12) months. Individual requests under this work authorization shall be determined on a case by case basis.

**4. COMPENSATION**

- a. The Consultant will perform these services on an hourly basis as directed by Nassau County using the rates contained in the Master Contract.
- b. This work authorization will be for a fee not to exceed \$19,833.50.